



Estates Surveyor

Estates

Salary: £34,357 – £39,510

Location: Ty Awen, Newport, South Wales

Who we are

When you think about it, water is the most basic human need. So what we do at Welsh Water is incredibly important – we give three million customers safe, clean water, take away their dirty water and help to protect our beautiful environment.

It's an awesome responsibility, and we have to earn our customers' trust every single day. Being the only not-for-profit company in the water industry is certainly a good start. Every single penny we make goes back into looking after their water and environment, rather than going to the pockets of shareholders.

The Estates team are responsible for all transactions in land and property on what is one of the largest Estates in Wales. The team comprise of land agents and estates administrators based in both South and North Wales and provide professional expertise throughout the operational areas covered by DCWW.

The Estates service to the core business includes securing access to land for the Capital Delivery team under the provisions of the Water Industry Act 1991, Disposals and Acquisitions, Landlord & Tenant cases, Third Party Access and Recreation agreements and Estates Terrier Management.

What you will do

As a member of the Estates team you will play a key role in securing access to land for Capital works and negotiating compensation claims from minor burst water mains to large pipeline schemes. You will also provide strategic and operational professional advice in respect of our estate to include occupied and tenanted holdings as well as the disposal of surplus assets. Key to the above will be good communication with internal and external stakeholders as well as the general public.

A full driving licence is required and a flexible approach to travel is essential.

What we offer

We know that if our employees are happy, our customers are happy. That's why we offer a great benefits package. As one of the biggest companies in Wales, our reward and benefits package includes:

- ◆ Generous Pension Plan
- ◆ Variable Pay Scheme (Bonus)
- ◆ 25 days annual leave plus public holidays
- ◆ Childcare Voucher Scheme
- ◆ Company Car allowance
- ◆ Onsite restaurant and car park

Interested?

Please send your CV and cover letter and return it to Recruitment@dwrcymru.com.

The Declaration Form, available on our website, will also need to be completed and submitted.

Applications must be received by: **Midday Tuesday 11 April.**

Reports to:	Senior Estates Surveyor
Contract:	Permanent
Working hours:	Full time (37 per week)

As a credible member of the Estates Team you will contribute positively and with high levels of energy to the development of the Estates Team, so that we come to be recognised as an exemplar in the field of Estates Management within the Water Industry.

This will include:

1. Specialise in an Estates Management service to the core business covering Compulsory Purchase Compensation (Water Industry Act 1991), Disposals and Acquisitions, Landlord & Tenant, Third Party Access and Recreation, Estates Terrier Management.
2. Manage internal relationships with stakeholders within the business and be a credible representative of DCWW and the Estates Team externally, and with a commensurate level of professional estates management expertise and qualifications.
3. Support the development of an enhanced commercial awareness across Estates.
4. Assist in developing the Estates Team into a professional service, facing an internal customer base including senior management, DCWW Operational Managers and DCWW Capital Programme Managers.
5. Represent DCWW on all estates matters in the South East region, responding to customers' queries as required. When required to deal with casework in other areas.
6. Handle Estates Management casework including Compensation, Compulsory Purchase, Lettings, Hirings, Disposals, Acquisitions, and Voluntary Registration of title.
7. Prepare and issue Statutory Notices under the Water Industry Act following the departmental internal processes.
8. Process and settle compensation payments, ensuring professional standards of valuation are applied and sustained, with records maintained
9. Maintain casework files for archiving and future accessibility.
10. Regularize third party access to and occupation of the DCWW estate, particularly the legal, commercial and valuation aspects.
11. In conjunction with the Asset Strategy Team, manage the Company's property portfolio, and provide Estates advice to the wider business as required.
12. Assist in commissioning, monitoring and controlling any land agency services procured under framework agreements from land agency consultants.

Who you'll be working with

Internal:

- Senior Estates Surveyor
- Capital Projects Teams
- Headquarters Water Quality, Strategy, Finance managers
- Operational Site Managers
- Area Lands Managers
- Facilities Team
- Health & Safety Team
- Solicitors

External:

- Landowners and Neighbours
- Claimants
- Tenants (and Landlords)
- Environmental and other agencies
- Town Planners
- Agents
- Contractors
- Solicitors

About you

Knowledge, Skills and Experience	Essential	Desirable
MRICS or CAAV desirable or working towards a relevant professional qualification.		•
Relevant rural or general practice estate management experience	•	
Previous experience in Compensation and Compulsory Purchase related work in a professional office or practice.		•
Strong IT skills and good knowledge of Microsoft Office applications MS Word, Outlook, and Excel is essential.	•	
Knowledge of property database programmes, accounts packages, in particular SAP. GIS applications.	•	
Excellent communication skills, oral and written, including drafting professionally reasoned responses to customer enquiries.	•	
Adaptability and the ability to deal with a heavy and diverse workload, autonomously and as part of an office team.	•	
Judgement and professionalism in response to stakeholder enquiries, and to know when to seek guidance.	•	
Full Driving Licence	•	

Dwr Cymru Welsh Water is an Equal Opportunities Employer.